



HCS Advisory Council Minutes from Thursday, January 19th, 2017 at 7:00 PM

Opening Prayer by Fr. Gary Wegner

Stacy Schoenborn made a motion to accept the meeting notes from September. Gary Kraus seconded.

Attendees: Dr. Rick Erickson, Fr. Gary Wegner, Justin Schneider, Dena Entringer, Gary Kraus, Brant Breuer, Stacy Schoenborn, Melissa Bink, Jenna Lawless, Jon Karls,

Absent: Bob Muellenbach, Mike Wahl

SAC representatives to 'Standing Committees': Determined remaining members.

Education: **Bob Muellenbach**

Finance: **Jon Karls**

Fundraising (This group is a very large contributor to our school's budget): **Jenna Lawless**

Marketing/Recruitment: **Stacey**

Treasurer Report: Quick review of current school financial status.

Everything is currently going as plan. Generally this time of the year, balances are higher – will deplete was the school year comes to a close.

Entered Closed Session @7:18PM:

Accepted the tuition increase, the 2017-18 Budget, and retirement of Mrs. Paczkowski.

Back in open session at 7:45PM.

Accepted by AdvancEd for accreditation program. International organization. Will likely be a full 2 year effort.

Initial assessment of school from AdvancEd:

Strengths of school: Leadership and administrative staff relationship, council relationship.

Clear expectations of all grade levels

Weekly lesson plans given to Dr. E.

Teachers evaluated, Charlottes Danielson model.

We attract but aren't always able to retail qualified teachers.

Need to work on: Organizational procedures need to be outlined, continuity

Acknowledged greatest ally was Fr. Gary.

No formal gathering for stakeholder feedback.

Development of teachers, professional development

Enrollment challenge.

Standardized student achievements.

Diocese grading system concerns.

Option C program, still working out the kinks but overall working well so far.

Usage of facilities – all committee meetings need to pass through Kayleen Lisowe first. She will maintain the calendar for the school usage. Funerals trump any calendar event.

Alumni mailing, still work in process.

Report from Fr. Gary:

Postponed First Reconciliation, will still have retreat next Saturday

Holy Cross church meeting room next meeting, Feb 16th so a group photo can be taken for the parish directory.

Report from Dr. E:

Consider developing a policy on outside groups doing things in the name of the school without the school being aware of. Need to ensure activities done in the name of the school, have the authority to do so.

Parents survey – send ideas to Dr. E for potential questions.

New AED in the building as of Sep. Donated by Agnesian.

Potentially would like to expand the testing program. Currently have lowas for grades 3, 5, 7. Would like to test consistently grades 2-8. Looking at Stanford10, Terranova, and Wisconsin Forward. Should help us both internally and externally.

Recognizing student needs – want to build a program to help the children who need it.

Thanksgiving Food drive organized by the children.

Children visited the shut-ins last week.

Delivered cards to veterans in November.

Advent service was held.

Fundraising for child with cancer.

YEP program, learning to socially just people.

Mission Statement discussion.

The trend now is to have a 1-2 line tagline. The group thinks this is something to look into. All should send emails to Dr. E with their ideas on what it should be.

Should we have a Philosophy statement? Again bring ideas to next meeting.

Dress code. Should this be a survey question? Bring ideas to next meeting.

Next meeting: Thursday, **February 23rd @ 7:00PM @ St. Isidore, Mt. Calvary meeting room.** Group photo time with Guellers to be determined.

Closing Prayer by Fr. Gary

Jon Karls made a motion to adjourn, Dena Entringer seconded.

Meeting minutes submitted by Melissa Bink